



# EMPLOYMENT APPLICATION

*Our policy is to provide equal employment to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, sexual orientation, veteran status, or other protected status.*

999 Roosevelt Trail  
 Windham, ME 04062  
 Office: 207-893-2223  
 Fax: 207-893-1623  
 Employment@  
 WindhamIndoorShootingRange.com

## PERSONAL INFORMATION

Name: <i>Last</i> _____ <i>First</i> _____ <i>Middle</i> _____			Date: _____
Street Address: _____			Home Phone: _____
Mailing Address: _____			Cell Phone: _____
City, State, Zip: _____			Email Address: _____

## EMPLOYMENT DESIRED

Position: _____	Date Available: _____	Wage Desired: _____
Are you interested in a job that is: <input type="radio"/> Full-Time <input type="radio"/> Part-Time <input type="radio"/> Either		
Are you interested in a job that is: <input type="radio"/> Regular <input type="radio"/> Temporary <input type="radio"/> Either		
Ever Applied To This Company Before: Yes <input type="checkbox"/> No <input type="checkbox"/>	When: _____	Referred By: _____
Why do you want to work at Windham Indoor Shooting Range? _____ _____		
Do you have any friends or family currently working here? _____ _____		

## EMPLOYMENT HISTORY

Dates <i>Month/Year</i>	Employer Name & Address	Salary	Reason For Leaving
From: _____	_____	_____	_____
To: _____	_____	_____	_____
Job Titles & Duties _____ _____			
From: _____	_____	_____	_____
To: _____	_____	_____	_____
Job Titles & Duties _____ _____			
From: _____	_____	_____	_____
To: _____	_____	_____	_____
Job Titles & Duties _____ _____			
From: _____	_____	_____	_____
To: _____	_____	_____	_____
Job Titles & Duties _____ _____			

Which of these jobs did you like best?

What did you like most about this job?

EDUCATION & TRAINING				
School	Name and Location of School	Course of Study	Did You Graduate?	Degree/ Diploma Held
High School				
College				
Grad School				
Tech - Trade				
Other				
Licenses/Certifications:			Relevant/Specialized Training:	

MILITARY SERVICE				
Have you ever served in the armed forces?	Yes	No	If yes, what branch?	Dates of Service
				From
				To
Briefly describe your military duties:				

REFERENCES				
<i>Please list the names of three persons, not related to you, whom you have know for at least one year.</i>				
Name	Business	Address	Telephone	Years Acquainted

ADDITIONAL QUESTIONS		
Are you authorized to work in the United States?	Yes	No
<i>Windham Indoor Shooting Range and Retail Store requires proof of citizenship or immigration status from all new employees at the time of hire.</i>		
<i>Disclosures to the following questions are not necessarily a bar to employment.</i>		
Have you ever resigned from a prior employment or volunteer position after a complaint has been received against you or your conduct was under investigation or review?	Yes	No
Have you ever been dismissed or discharged for misconduct from an employment or volunteer position?	Yes	No
Have you ever been convicted of or entered a plea of guilty or no contest to, a crime other than a minor traffic offense?	Yes	No
Please provide dates, offenses and dispositions:		

**Please Read Before Signing:**

- I certify that the information provided on this application (and accompanying resume, if applicable) is true and complete to the best of my knowledge.
- I authorize investigations of all statements contained herein and the contacting of references and previous employers. I release such persons and all parties from liability for communications involving my potential employment.
- If employed, I understand that false or misleading information provided in my application, resume or interview(s) may result in immediate discharge.
- I understand that employment at Windham Indoor Shooting Range and Retail Store is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis.
- I agree to abide by all the rules and policies of Windham Indoor Shooting Range and Retail Store.
- I hereby acknowledge that I have read and understand the above statements.